

NOTICE TO CIVIL LITIGANTS

Revised 7-27-99

Effective August 9, 1999, all Limited Civil cases filed in the Central Division of the San Diego Superior Court (with the exception of Unlawful Detainers) will be governed by Superior Court and FASTRACK rules.

The following changes in Limited Civil procedure will be implemented on August 9, 1999:

1. A Notice of Case Assignment will be issued for all new cases that are assigned to an Independent Calendar judge.
2. New Limited Civil cases will be assigned, on a random basis, to Judge Stirling, Judge Hiber or Judge Arreola.
3. Prefixes will be assigned to case numbers as follows:

GIC	General Jurisdiction Civil Central
IC	Limited Jurisdiction Civil Central
L	Limited Jurisdiction Civil cases filed prior to August 9, 1999.

Please reference the prefix as well as the case number when conducting business with the court.

Note: *General Jurisdiction civil case numbers 732200 and lower will not be assigned a prefix.*

4. A Case Management Conference will no longer be scheduled at the time a new case is filed. Instead, a Notice of Case Management Conference will be sent to all counsel of record 30 days before the hearing, which will be held approximately 150 days after the filing of the case.
5. All Limited Civil cases filed prior to August 9, 1999, will retain their previously scheduled Case Management Conference hearing dates.
6. Certificates of Service will be required for all cases that are filed as of August 9, 1999. Certificates of Progress; Inability to Respond; Inability to Default must also be filed when appropriate.
7. The filing of a "Joint At Issue Memorandum" will no longer be required.

NOTICE TO CIVIL LITIGANTS (Continued)

8. A Writ of Execution that includes post-judgment costs, interest, and/or credits must be accompanied by a declaration as to those items.

Note:

- May use pleading paper or Judicial Council Form #MC-012, "Memorandum of Costs After Judgment, Acknowledgment of Credit, and Declaration of Accrued Interest" (Superior Court Form #CIV-141).
 - If acknowledging credits, the declaration must include the payment dates, the accrued interest as of those dates, and the portion of the payments that were applied to accrued interest and to principal reduction. (Credits must be applied first to accrued interest, and then to principal.)
9. Counsel of record will no longer receive a copy of "Case Management Conference Minutes". Instead, General Jurisdiction's CMC Minutes/Order of the Court (Form SUPCT CIV-716) will be used.
10. Proofs of service will be checked upon receipt for an original signature and compliance with California Rules of Court, Rule 982(a)(23). The proof of service will not be screened until default is requested.

All other Limited Civil procedures currently in effect in the Central Division will remain in force until further notice.

To schedule hearings for Limited Civil cases, call (619) 615-6965.
For all other information regarding Limited Civil cases, call (619) 615-6460.